

Country of Citizenship: United States of America
Veteran's Preference: No
Highest Grade: TG- 570-18, 08/16/1998 – Present

OBJECTIVE: A position that offers growth and responsibility commensurate with the merit of my work performance.

WORK EXPERIENCE:

June 1991 to Present Office of Thrift Supervision - Dept. of Treasury,
1 South Wacker Drive, Suite 2000
Chicago, Illinois 60606-9320

Examiner 3 – Certified Federal Compliance
Regulator

Conducted on-site examinations of thrift institutions, their holding companies and their affiliates to monitor compliance with O.T.S. policies and procedures as well as applicable federal and state laws and regulations. This includes the Community Reinvestment Act, Fair Lending procedures, and the recently adopted privacy regulation. I typically work on cases involving difficult examinations and/or routine problems. I prepare an analysis and report comments, which includes participating in meetings with management and board of directors. Helped assist management in training of their staff in problem areas. I prepared examination reports. The majority of the computer work involved Microsoft word and CRA whiz data. This position includes traveling throughout a seven-state area.

1985 to 1991 Previously employed by two thrift regulated institutions. Information furnished upon request.

My career within the thrift industry began as a Loan Processor and Loan Originator. I finished as a Loan Production Office Manager/Senior Underwriter

1980 to 1985 Taught Elementary Education

EDUCATION & TRAINING:

- Numerous Computer Seminars/School

Microsoft Word
CRA Whiz
CCH Banking Library
Compliance Web Sites

- Passed Federal Compliance Regulatory School (FCR-Certification)
- Attended Internal Controls, Deterrents to Fraud School
- Effective Writing Class
- Yearly Training in Ethics and E.E.O.
- Attended Thrift Regulatory School
- Real Estate Appraisal School
- Compliance Schools 1 and 2
- Intermediate Thrift Compliance Regulator School
- Attended Fair Lending and CRA classes yearly
- Affordable Housing classes yearly
- FFIEC CRA Interagency Conference
- Certified Regulatory Compliance Manager Test
- Customer Service Training
- Attended Conferences relating to my field
- Participated in a project regarding the Privacy Regulation that became effective in July 2001.
- Special Merit Award with O.T.S.
- Standard State of Illinois Elementary School and Early Childhood Teaching Certificate
- Previously held a Real Estate Sales License.
- Additional skills in the secretarial field including some bookkeeping and sales.
- Graduate Trinity Christian College, Palos Heights, IL
Bachelor of Arts Degree - 1980

Special Strengths:

Strongly believes in servicing the customer. I work well with other staff, professionals and the general public. I learn new concepts rapidly and always have a desire to learn.

References:

Furnished upon Request

